



### Schools Attended

List the high school/colleges that you have attended: GPA                      Dates                      Graduate?

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### Your College Plans

State your educational/career goals.

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State your plans for enrollment in a licensed vocational school, accredited community college or four-year college only. Include your planned course of study.

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List all scholarships for which you have applied, their amounts and if they have been awarded.

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List schools for which you have applied.

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State your reason for selecting the school(s) listed above.

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### Employment and Community Service

List your extracurricular activities, interests and/or hobbies.

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List your previous work and/or volunteer experiences.

Kind of Work	Name of Employer/Agency	Dates of Employment/Service	Total Hours
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### Determine Financial Status

- Dependent Student Status (Complete Dependent Student Parental Information)**  
*When completing the Financial Analysis section, enter applicant's financial information in the Applicant & Spouse column and enter applicant's parents' information in the Applicant's Parents' column.*
- Independent Student Status (Skip Dependent Student Parental Information)**  
*When completing the Financial Analysis section, only enter the financial information of the applicant and applicant's spouse in the Applicant & Spouse column. Do not complete the Applicant's Parents' column.*
  - I will be 21 years of age prior to the year 2012.
  - I am married.
  - I have legal dependents other than a spouse.
  - I am an orphan or ward of the court (or was a ward of the court until age 18).
  - I am a veteran of the U.S. Armed Forces.
  - I have received approval from the Scholarship Committee to claim independent student status.

## Dependent Student Parental Information

Stepfather's Name  \_\_\_\_\_  
 Father's Name  \_\_\_\_\_ Age: \_\_\_\_\_ Occupation: \_\_\_\_\_  
 Stepmother's Name  \_\_\_\_\_  
 Mother's Name  \_\_\_\_\_ Age: \_\_\_\_\_ Occupation: \_\_\_\_\_

Custodial Parent's marital status as of today (choose one):

Mother: Married  Single  Widowed  Divorced\*  Remarried\*\*  Separated \*   
 Father: Married  Single  Widowed  Divorced\*  Remarried\*\*  Separated \*

\*Please indicate how long your parents have been divorced or separated \_\_\_\_\_. Please read instructions concerning Dependent Student Parental Information, page 4.

\*\*Please include stepparent's income in the appropriate section and read instructions concerning Dependent Student Parental Information, page 4.

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## Financial Analysis

List legal dependents and state their relationship to applicant: \_\_\_\_\_

Number of dependents attending college during academic year 2012-2013 on a full time basis (include applicant): \_\_\_\_\_

	Applicant & Spouse	Applicant's Parents
A. 2011 Annual Income (earned from work)	\$	\$
B. Other taxable income from 2011 IRS 1040 (all schedules)	\$	\$
C. Adjusted gross income from 2011 IRS 1040 (bottom line of first page)	\$	\$
D. All non-taxable income not included above (including SSI/SSA, pensions, CalWORKs, TANF or First-To-Work), alimony, child support, interest income, etc.)	\$	\$
E. Gross Income (C+D)	\$	\$
F. 2011 medical and dental expenses not paid by insurance	\$	\$
G. Current market value of home	\$	\$
H. Amount of unpaid mortgage	\$	\$
I. Home Equity (G-H)	\$	\$
J. Farm or Business? <input type="checkbox"/> Yes <input type="checkbox"/> No Year business was started _____ Market value of farm or business	\$	\$
K. % of ownership _____ Amount of unpaid mortgage	\$	\$
L. Farm or Business Equity (J-K)	\$	\$
M. Value of bank accounts	\$	\$
N. Value of other investments (CDs, stocks, bonds, etc.)	\$	\$
O. Value of other rental property	\$	\$
P. Total of Other Assets (M+N+O)	\$	\$
Q. TOTAL VALUE OF NET ASSETS (I+L+P)	\$	\$

List any emergency expenses and/or any unusual circumstances \_\_\_\_\_

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# Scholarship Application Instructions

## Application Guidelines

Applicant must use the official 2012 Undergraduate Scholarship Program for Students with Disabilities application. It must be dated and signed by the student, parent(s) or guardian (if dependent student), and Lodge official.

Typewritten applications are preferred over handwritten submissions. Handwritten applications must be completed in black ink. Illegible forms will not be submitted to the Scholarship Committee for judging.

Applications and all supporting documents must be in English.

## Your College Plans

Include all scholarships for which you have applied. If you have not been notified whether or not you will receive an award, state expected date of notification and amount of the scholarship.

List all schools for which you have applied. Include the type of school (4-year college, vocational school, etc.).

## Employment and Community Service

List jobs held and community service performed. Please list total hours worked, not average hours per week.

## Determine Financial Status

Applicant is considered an independent student if at least one of the criteria listed below the Independent Student Status check box applies to you. If you think you have unusual circumstances that would allow you to claim Independent Student Status, even though none of the below criteria applies to you, it is mandatory that approval be obtained to claim Independent Student Status by calling the Fresno office at (559) 255-4531.

## Dependent Student Parental Information

If applicant is a Dependent student, all requested parental information must be completed.

The following are guidelines to determine which parent's information should be used:

- If applicant's parents are both living together, use both.
- If applicant's parents have divorced or separated, use the parent applicant lived with the most in the last 12 months. If the applicant did not live with one parent more than the other, use the parent who provided the most financial support during the last 12 months or during the most recent year that applicant was supported by a parent. If that parent is remarried as of today, use that parent and the person whom that parent married.
- If applicant's parent is widowed or single, use that parent. If applicant's widowed parent is remarried as of today, use that parent and the person whom that parent married.

## Financial Analysis

If applicant is claiming Independent Student Status, complete all questions asked and complete all financial items requested in the Applicant & Spouse column. Do not complete the Applicant's Parents column.

If applicant is claiming Dependent Student Status, complete all questions asked and complete all financial items requested in the Applicant & Spouse column as well as the

Applicant's Parents column. Be sure that both parents sign and date the appropriate section on page 1 of this application.

## Financial Statement

The applicant (and spouse, if Independent Student Status) or parent/guardian (if Dependent Student Status) must prepare a statement of 200 words or less summarizing the family's obligations and resources. The statement needs to illustrate the applicant's need for financial assistance and the inability to meet these needs. **The statement must be signed and dated.** Note: Statement may not exceed 200 words.

## Self Evaluation Essay

The applicant must prepare an essay of not more than one page (8.5-inch by 11-inch). Do not be redundant by repeating the information addressed on pages 1-3 of this application. **The essay must be dated and signed by the applicant.**

## Transcripts

Include official, complete, transcripts of student grades. Transcripts must be sealed.

If applicant is a senior in high school or high school graduate that has not attended college, obtain applicant's high school transcript.

If applicant is or was a college student, obtain applicant's college transcript. If applicant is a freshman and the college transcripts are not available prior to the deadline, submit high school transcript along with signed letters from individual college instructors stating grades and class titles. Your college transcript is to be sent as soon as it becomes available.

## Letters of Recommendation

Include one letter of recommendation from a school counselor or administrator who is familiar with the applicant stating the following: how long they have known the applicant, if any schools have been recommended to applicant and why, applicant's academic and occupational goals, a frank evaluation of the applicant's character, sincerity of purpose and appropriateness of goals and estimation of the applicant's probable success in college or a vocational school.

Include one letter of recommendation from a qualified professional who specializes in the applicant's disability and is most familiar with the applicant. The letter should cover the following: how long the professional has known the applicant, the applicant's diagnosis and degree of the disabling condition, current functional status based on the most recent tests (ophthalmology exam, audiological evaluation, functional assessments, psychological/educational assessments, MRI/CT scan results, etc.), how the disabling condition affects ongoing medical care and function, what special adaptations the applicant has to make for education mobility and communication, and to what degree do aids or adaptive equipment enhance educational and independent functioning.

Letters must be originals and must be limited to one side of a single sheet (8.5-by 11-inch) of paper, typed, **dated and signed by the author**. Faxes are not acceptable.

**Undergraduate Scholarship Program for Students with Disabilities Application Checklist**  
(Please arrange items in this order.)

- Completed Application (original, typed or neatly printed)
- Applicant Essay
- Financial Statement
- Official Transcript of Grades
- Two Letters of Recommendation

*Place your entire application packet in a large envelope. Do not fold or insert into a folder or binder.*

**California-Hawaii Elks Major Project, Inc.**  
**Undergraduate Scholarship Program for Students with Disabilities**  
**Guidelines**

**Eligibility**

Individuals must (1) be a United States citizen; (2) be a resident of California or Hawaii; (3) have a physical impairment, neurological impairment, visual impairment, hearing impairment, and/or speech/language disorder; and (4) be a senior in high school, a high school graduate, or have passed the General Educational Development (GED) Examination or the California High School Proficiency Examination (CHSPE).

**Application Process**

This application must be signed by the Lodge Scholarship Chairman, Exalted Ruler, or Secretary of the applicant's local B.P.O. Elks Lodge. The entire application must be completed and postmarked on or before **March 15, 2012** or it will be immediately rejected. The application packets will be accepted in the California-Hawaii Elks Major Project, Inc. office beginning **February 1, 2012** to be considered for the 2012-2013 academic year. The applicant is solely responsible for all information reaching the California-Hawaii Elks Major Project, Inc. office.

After completing this application, make a photocopy for your records. All applications become the property of the California-Hawaii Elks Association and the California-Hawaii Elks Major Project, Inc.

**Place your entire scholarship packet in a large envelope. Do not fold or insert application into a folder or binder.**

Mail completed application to:

Scholarship Committee  
California-Hawaii Elks Major Project, Inc.  
5450 E. Lamona Avenue  
Fresno, CA 93727-2224

**Scholarship Awards**

This is a financial needs-based and academic use scholarship. This scholarship is intended for undergraduate work at a licensed vocational school, accredited community college, or four year college only. The funds are to cover academic expenses which include tuition, books, lab fees and/or on-campus room and board only.

Scholarship awards are normally \$1,000 for community colleges or vocational schools and \$2,000 for four-year colleges or universities per year. Exceptions are determined by the Scholarship Committee. After initial award, reapplication for a maximum of three (3) renewals is possible for a total of four (4) years, or until undergraduate degree is achieved, whichever comes first. Renewal applications will be judged yearly.